

Attendance

Members of the Statutory Licensing Committee

Cllr Phil Page (Chair)
Cllr Rashpal Kaur (Vice-Chair)
Cllr Greg Brackenridge
Cllr Jonathan Crofts
Cllr Wendy Dalton
Cllr Celia Hibbert
Cllr Jaspreet Jaspal
Cllr Anwen Muston
Cllr Rita Potter
Cllr Andrew Randle
Cllr Gillian Wildman

In Attendance

Greg Bickerdike	Licensing Manager
Emma Caddick	Service Manager - Environmental Health
Paul Dosanjh	Service Manager -Trading Standards and Licensing Act
Cllr Steve Evans (v)	Cabinet Member for City Environment and Climate Change
Chris Howell	Commercial Regulation Manager
Shelley Humphries	Democratic Services Officer
Joanne Huntbatch	Markets General Manager
Jas Kaur	Democratic Services Manager
Chris Simmonds (v)	Solicitor

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence**
Apologies were received from Councillor Asha Mattu and Councillor Paul Appleby.

Councillor Jonathan Crofts attended for Councillor Paul Appleby.
- 2 Declarations of interest**
Councillor Greg Brackenridge declared a non-pecuniary interest in agenda item 5.
- 3 Minutes of previous meeting**
Resolved:
That the minutes of the meeting of the Statutory Licensing Committee held on 16 March 2022 be confirmed as a true record and signed by the Chair.

- 4 **Matters arising**
There were no matters arising.
- 5 **Minutes of meeting Friday, 1 April 2022 of Statutory Licensing Sub-Committee**
Resolved:
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 1 April 2022 be confirmed as a true record and signed by the Chair.
- 6 **Minutes of meeting Thursday, 14 April 2022 of Statutory Licensing Sub-Committee**
Resolved:
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 14 April 2022 be confirmed as a true record and signed by the Chair.
- 7 **Minutes of meeting Thursday, 28 April 2022 of Statutory Licensing Sub-Committee**
Resolved:
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 28 April 2022 be confirmed as a true record and signed by the Chair.
- 8 **Minutes of meeting Friday, 29 April 2022 of Statutory Licensing Sub-Committee**
Resolved:
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 29 April 2022 be confirmed as a true record and signed by the Chair.
- 9 **Review of Decision Making and Scheme of Delegation 2021-2022**
Paul Dosanjh, Service Manager -Trading Standards and Licensing Act, presented the Review of Decision Making 2022 – 2023 report, highlighting key points. The report provided a review of the last municipal year and set out proposed decision-making processes and delegations for the coming municipal year. It was noted that there were few changes, save for updated officer job titles.

The Chair, Councillor Phil Page moved the recommendations whilst Vice Chair, Councillor Rashpal Kaur seconded the recommendations. No members voted against.

Resolved:

That Members of the Statutory Licensing Committee:

1. Endorsed and approved the proposals in section 2 of this report relating to category 2 decisions.
2. Endorsed and approved the proposals in section 2 of this report relating to category 3 decisions.
3. Agreed to delegate category 3 decision making powers to the Director for City Housing and Environment.
4. Agreed to receive further annual delegation update reports at the beginning of each municipal year.
5. Noted the schedule attached at Appendix 1 to this report which includes further proposed delegations from the Director for City Housing and Environment.

[NOT PROTECTIVELY MARKED]

6. Noted the schedule of employee decisions for 2021 - 2022 attached at Appendix 2 to this report in relation to the Licensing Authority as a Responsible Authority.
7. Noted the schedule of decisions for 2021 - 2022 attached at Appendix 3 to this report in relation to Magistrates and Crown Court appeals.